



2014 CAA Committee Descriptions

CAA Political Action Committee (CAAPAC)

CAAPAC, as a qualified Political Action Committee, is a separate entity from CAA and is independent from the CAA Board of Directors. The mission of the CAAPAC Trustees is to further the Association's political objectives by raising and managing non-partisan funds to materially support candidates for election to local and state offices. CAAPAC Trustees are expected to actively engage in fundraising on behalf of CAAPAC, and participate in various political action and strategic activities. The Committee has independent decision making authority with regard to expenditures. Trustees are expected to contribute or raise a minimum of \$5,000 during the year.

2014 Committee Schedule: CAAPAC will meet prior to each Board of Directors meeting on February 20, 2014, May 8, 2014 and October 23, 2014. In addition, CAAPAC may conduct teleconferences throughout the year as needed.

Legal Action Committee

The mission of the Legal Action Committee is to proactively advance the Association's mission and legal objectives by providing legal resources and/or financial support to legal issues (primarily through filing or funding amicus briefs) that will have a statewide impact on the members' business success, generally focused in the areas of liability, rent control, and private property rights.

Committee Schedule: The Legal Action Committee will meet either by teleconference or by email on an as needed basis.

Strategic Planning Committee

The Committee is responsible for recommending to the Board of Directors the strategic direction for the Association based on analysis of member needs and external forces affecting the rental housing industry.

Committee Schedule: The Strategic Planning Committee will conduct one (1) face-to-face meeting and one (1) teleconference. Additionally, Committee Members will be asked to comment and provide input on documents via email.

Compliance Committee

The Compliance Committee serves in an advisory capacity to meet the objective of serving the members' basic compliance needs. The Committee reviews existing forms for legal accuracy and relevancy, provides input for the development of new forms and instruction sheets, and advises on policy issues to ensure that the Association is positioned to respond quickly and effectively to emerging legal requirements, new legislation, case law, changing business practices, and consumer trends. The Committee will meet via teleconference on an as needed basis to review statutory and case law changes and makes appropriate modifications to CAA's compliance materials.

Committee Schedule: The Compliance Committee will meet via teleconference beginning mid-year a minimum of four (4) times to review proposed new and updated CAA Forms and publications.

Membership Committee

The mission of the Membership Committee is to monitor and refine the Membership Plan in line with the Association's strategic goals to increase membership and increase membership retention rates in 2014. The Committee will develop strategies for efficient and effective marketing, keeping CAA messaging current and customized for each segment of the CAA membership. Additionally, the Committee will engage volunteers and CAA Staff where appropriate. The Committee will report and make recommendations to the CAA Board of Directors.

Committee Schedule: The Membership Committee will meet via teleconference 2 to 3 times during the year to monitor and refine the Membership Plan.

Legislative Steering Committee

The mission of the Committee is to monitor State legislation and review Policy Sub-Committee reports before they are submitted to the Board of Directors. The Committee will make advisory recommendations to the Board of Directors with respect to those Sub-Committee reports. In addition, the Committee reviews state ballot propositions and forwards recommendations for voting positions to the Board for presentation to the general members. The Committee will meet via teleconference as needed to prepare recommendations to forward to the CAA Board of Directors. The Steering Committee reports to the Executive Committee and the Board of Directors. The Committee is chaired by the Vice President of the Association and composed of the Executive Committee, the CAAPAC Chair, and the Chairs of the Policy Sub-Committees.

Committee Schedule: The Legislative Steering Committee meets weekly either by email or teleconference when the Legislature is in session and bills are introduced or amended.

◆ **Property Management Policy Subcommittee**

The mission of this Subcommittee is to monitor state legislation and regulatory proposals concerning residential property management and landlord/tenant issues and to develop recommendations as appropriate. It reports to the Legislative Steering Committee.

Sub-Committee Schedule: The Subcommittee will meet via email on an as needed basis.

◆ **Taxation/Corporations/LLCs/Partnerships Policy Subcommittee**

The mission of this Subcommittee is to monitor state legislation and regulatory proposals concerning state tax issues as well as to monitor legislation and regulatory proposals concerning corporate, LLC, and partnership operations and definitions and to develop recommendations as appropriate. It reports to the Legislative Steering Committee.

Subcommittee Schedule: The Subcommittee will meet via email on an as needed basis.

◆ **Labor Law Policy Subcommittee**

The mission of this Subcommittee is to monitor state legislation and regulatory proposals concerning employer-employee issues and to develop recommendations as appropriate. It reports to the Legislative Steering Committee.

Subcommittee Schedule: The Subcommittee will meet via email on an as needed basis.

◆ **Codes and Development Policy Subcommittee**

The mission of this Subcommittee is to monitor state legislation and regulatory proposals concerning the state building codes, CEQA and land use issues and to develop recommendations as appropriate.

It reports to the Legislative Steering Committee.

Subcommittee Schedule: The Subcommittee will meet via email on an as needed basis.

◆ **Rent Control Policy Subcommittee**

The mission of this Subcommittee is to monitor state legislation concerning rent control and the Ellis Act and to develop recommendations as is appropriate. It reports to the Legislative Steering Committee.

Subcommittee Schedule: The Subcommittee will meet via email on an as needed basis.

◆ **Environmental Policy Subcommittee**

The mission of the Environmental Policy Subcommittee is to monitor state legislation and regulatory proposals concerning indoor air pollution, green building, lead paint, asbestos, smoking, and implementation of the State's AB 32 - California Global Warming Solutions Act of 2006, and to develop recommendations for CAA on these bills as appropriate. It reports to the Legislative Steering Committee.

Subcommittee Schedule: The Sub-Committee will meet via email on an as needed basis.

♦ **Legislative Membership Mobilization Policy Subcommittee**

The mission of this Subcommittee is to engage the members in a concerted, strategic, and orchestrated “member grassroots mobilization” program to support the Association’s legislative actions. It reports to the Legislative Steering Committee.

Sub-Committee Schedule: The Subcommittee will meet periodically via teleconference or email on an as needed basis to mobilize in support or opposition to various legislative proposals.

♦ **Fair Housing and Discrimination Policy Subcommittee**

The mission of this Subcommittee is to monitor state legislation and regulatory proposals concerning fair housing and discrimination and to develop recommendations as appropriate. It reports to the Legislative Steering Committee.

Subcommittee Schedule: The Subcommittee will meet periodically via teleconference or email on an as needed basis to mobilize in support or opposition to various legislative proposals.

♦ **Legal/Judicial/Liability**

The mission of this Subcommittee is to monitor state legislation and regulatory proposals concerning civil court procedures, legal actions, defense, and liability and to develop recommendations as appropriate. It reports to the Legislative Steering Committee.

Subcommittee Schedule: The Subcommittee will meet periodically via teleconference or email on an as needed basis to mobilize in support or opposition to various legislative proposals.

To access the CAA 2014 Committee Application, [Click Here](#). Please submit your application by close of business on Friday, January 10, 2014 so that Committee assignments can be made in a timely manner.