



MEMO

To: California Apartment Association Members
From: Laura Khouri, Chair, CAA Nominating Committee
Date: July 8, 2014
Re: Call for Nominations: CAA Board of Directors

The Nominating Committee of the California Apartment Association (CAA) invites nominations for the 2015 Board of Directors, to be submitted no later than **12:00 noon on Monday, July 21, 2014.**

CAA members have the ability to elect the Board of Directors. Each segment of the membership has representation on the Board, which will be comprised of independent rental owners, regional owners and managers, corporate owners, industry partners and regional representatives.

The Nominating Committee invites individuals who have knowledge, skills, expertise and experience within the rental housing and apartment industry as well as a track record of community leadership and involvement to place their name into consideration for nomination to the CAA Board of Directors.

Term of Office

Directors serve a term of three (3) years; Regional Directors serve a term of two (2) years. There are a total of twelve (12) open seats for 2015, distributed among the Membership Classifications as follows:

Independent Rental Owners – (0 to 149 Units) – 1 open seat.

Owner/Management Company – (150 to 749 Units) – 1 open seat.

Corporate Members – (750 or more Units) – 5 open seats.

Associate Members – (Industry Partners) – 1 open seat.

Regional Directors – 4 open seats.

Board of Directors' Meetings

Those individuals who respond to the "Call for Nominations" should recognize that attendance at the three (3) Board Meetings is important for them to fulfill their obligations as a CAA Director. In 2015, CAA Board of Directors' meetings will be held in Sacramento and are scheduled as follows:

Thursday, February 12, 2015
Thursday, June 18, 2015
Thursday, October 29, 2015

CAA Board Nomination Schedule

1. Completed applications are due by 12:00 noon on July 21, 2014.
2. The Nominating Committee will recommend a slate of Directors to the membership on or about July 25, 2014.
3. The CAA Board of Directors' election will open on or about September 23, 2014.
4. Voting will close on October 7, 2014.
5. The 2015 CAA Board of Directors will be announced to the CAA Membership on October 10, 2014.

Nomination/Application Guidelines and Process

You must be a CAA member to be eligible to serve on the Board of Directors.

For each nomination, please submit the following:

1. A completed and signed 2015 CAA Board of Directors Application Form.
2. A Candidate Statement including:
 - A brief biography and/or resume.
 - Previous CAA and other industry, civic or professional related activities/organizations.
 - Educational background.
 - Your goal if elected to the CAA Board of Directors (100 words or less).
 - One business reference: please include name and contact information.

Completed applications should be submitted, **no later than 12:00 noon on July 21, 2014** as follows:

By Mail:

CAA Nominating Committee
c/o Laura Khouri, Chair
California Apartment Association ♦980 Ninth St., Suite 1430 ♦ Sacramento, CA 95814

OR: **FAX:** (800) 999-7881

OR: **Email:** caanominatingcommittee@caanet.org